



**Masters FMS
Private Limited**

A Corporate Facility Management Company

HELPING FACILITATE
WORLD CLASS
ORGANIZATIONAL
EXPERIENCES





Welcome to the world of Masters FMS, your young, energetic and enthusiastic facility management company. We are based out of Pune in India have been in business for over 3 years.

We help improve on your organization's productivity quotient through our maintenance and operational interventions. Our vastly acclaimed services find favour with clients due to dedicated and well trained teams, documented systems and processes, reliable back up personnel and plans.

Our Expertise

Master's FMS is the one stop vendor for all your facility management needs. These are the areas in which we could add value to your business organization.

Soft Services



Housekeeping

From workspace cleaning to hygiene & sanitation, we curate every responsibility meticulously. With our housekeeping services, you can customise cleaning schedules and remain stress-free, no matter how big your facility is.

Landscaping

Landscaping combines design, nature and culture. An accurately implemented landscaping project can enhance a facility's aesthetic value. Our landscape planners and workers use their expertise to create the best green environs in your facility.



Waste Management

From managing waste from its inception to its final form, our industry-leading solutions for waste management and disposal guarantees efficient solutions with minimum turnaround times. Ensure the health and safety of people working in your corporate facility while preserving the environment and saving energy.

Guest House Management

Treat your guests with utmost comfort with our expert guest house management services. Talk to us for VIP-standard guest house management in Pune and around the world.. Happy guests at your office facility followed by a welcoming retiring option for the day improves guest relations and sets you on the path of a flourishing business.



Warehouse Management

From basic logistics including loading, transporting and delivery, to complex operations our professionally trained staff help you optimise and allocate resources efficiently, save money and build on customer confidence.

Shop Floor Management

Standardise operations, increase staff productivity with Shop Floor Management options. From supervisory tasks, managing quality and delivery on the shop floor, meeting other engineering requirements, we offer all services. Also, our services lead to an elimination of any loopholes in the management on shop floor.





Technical Services



Mechanical and Electrical

We have on board a team of multi-skilled specialist technicians to manage any mechanical or electrical issues in your facility or to schedule preventive maintenance.

Plumbing & Carpentry

Need monitoring, delegating or fixture of carpentry or plumbing tasks at your newly installed facility or an existing one? Masters Facility Management is your go to option. With the best plumbing and carpentry services, you can maintain the look and appeal of your facility, while also improving its aesthetic value.



Utility & Energy Management

In today's competitive market, energy always needs to be better utilised. Our expert team can help you create and execute viable planning and maintenance solutions, fix energy leaks thus bringing in efficiency and cost-effectiveness.

HVAC

Heating, ventilation and air conditioning management services have an immediate effect on employee morale and productivity. You may count on us for getting the best quality in HVAC maintenance at affordable rates. Here's what you get – increased energy saving, improved comfort, enhanced quality of air, better safety, reliability and a lot more.



Fire & Safety Systems

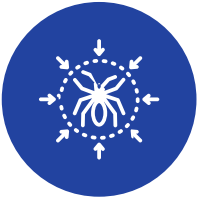
With our efficient and effective fire and safety systems, we ensure every nook and cranny of your facility is protected and carries a central alarm facility and passage for any emergency. One of the most effective safety systems, these services are here to ensure your facility gets all-round enhanced protection.



Project Management

From the conception of an idea for facility development to completion, our project management services are unmatched. We take design decisions based on your requirements to develop, coordinate and assist in successful completion of the project fully compliant with your stiff deadlines.

Pest Management Services



General Disinfestation

Keep away pests like cockroaches, ants, silverfish and the diseases they bring with our advanced general disinfestation services. Reap the benefits of preventive disinfestation in the long term and also a reduction in any allergies that these pests may spread.



Rodent Control

While all services are essential to a proper maintenance of a facility, rodents can be real trouble. Keep away the most disruptive rodents from your facility with our rodent control services. Our trained personnel carry out practical and effective treatments with the help of latest rodent control technology.



Fumigation

Usually, facilities that are exposed to the external environment become home to pests and pathogens. With our fumigation service, we make sure that any pest or microorganism infestation is eliminated.



Anti Larvae Systems

With our professional anti-larvae treatments, we prevent and control the breeding of mosquito, fly or any larva, thus keeping the facility vector-free.





Business Support Services



Reception

Professional front-desk attendees are the face of a business. With our exceptional reception services, you can be assured of the first impression going right at all times. Let our staff greet your customers with warmth and add a touch of welcoming environment all day long.



Transportation Management

People and personnel mobility is important to us. With our transportation management facility, you can rest assured of your people being transported from one place or event to another, safely and securely with proper time management..



Office Support

Get easy and affordable solutions to the most important time management and cost concerns of your facility with our professional office support.



Help Desk

Certified professionals at our company with high-quality communication skills provide immediate helpdesk support, 24x7. 365 days a year.



Mailroom Services

Reduce administrative costs while improving on customer services and flexibility with our mailroom services. Get guaranteed reliable operations by outsourcing your mailroom services to us.



Concierge Services

Your wish is our concierge's command. Get goods, documents or any parcel delivered within the facility or outside it. We are there for you, always ready to provide professional assistance.



Specialised Cleaning



Solution Based Services

Our specialised cleaning solutions offer you a range of cleaning services for hi-tech infrastructures, production plants or any other facilities.



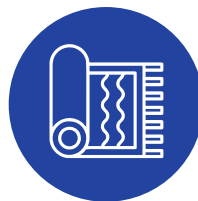
Floor Treatment

With a skilful team employed to use high-quality tools and technologies, we cater to a range of floor treatment services.



Stone Care

We specialise in refurbishment and maintenance of stones fixed on floors, stairs, walls and more. From deep cleaning to polishing, sealing and cleaning, our periodic maintenance drills sustain the vibrancy and beauty of these surfaces.



Carpet Shampooing

With the use of high-tech machines and cleaning solutions, we provide professional carpet cleaning at your facility. Hire us to keep it free of speckles throughout the year and thereon.



Upholstery Shampooing

Restore the original look of your facility's upholstery with professional cleaning from Masters FMS. Our processes ensure freedom from soiling and well maintained upholstery in the long run!



Crystallization

With professional crystallization services, we ensure glass screens at your facility are protected and last longer.

Catering Services



Catering Management

We serve clients from diverse fields with our professional canteen management services. From expert cooks to hygiene & cleanliness teams at affordable services, we source them all. Over the years, we have proven our reliability time and again. Try us out to experience a new level of serving and food arrangement environs.



Hospital Canteen Management

Canteen management in a hospital is all about maintaining cleanliness and hygiene without hampering the quality of F&B provided. Our professional hospitality teams help serve patients, visitors and doctors with nutritious meals as prescribed by the hospital's management.



Outdoor Catering

Be it an outdoor event; corporate or commercial; we are ever ready to serve as per requirements and beyond with our outdoor catering team. These culinary professionals are seasoned at cooking and serving delicacies from all cuisines.



Kitchen Stewarding

We have teams that excel in Kitchen Stewarding. Their roles include keeping the kitchen areas neat and tidy, cleaning buffet areas. Taking care of crockery, cutlery and glassware. Cleaning and upkeep of pots, pans, silverware and other kitchen items and reporting to the manager on any maintenance issues.



Marks Hospitality/Catering:

Our sister company Marks Hospitality is a leading Contract Catering Company serving over 1000 meals daily to Corporates, Educational Institutions and Industry.

With a Management Team of highly qualified professionals from the 5 star hospitality industry, Marks Hospitality has made a mark for itself in the Contract Catering sector. The company also boasts of a centralised kitchen and is committed to the highest standards of health and hygiene.

The company's principal business activities include: Catering Services, Outdoor Catering Services, Facilities Management, Camp Management, Hotel & Club Management, Catering Related Consultancy, Offshore and Remote from immediate reach, Kitchen Design & Equipment Supply, Housekeeping & Janitorial Services, Landscaping and Maintenance.

Marks Hospitality's inherent strengths include local knowledge, technical abilities, quality and choices, menu planning and propagating healthy eating and health and safety.

Other Services



CAM Management

Common Area Maintenance Management is one of the main expenses in any leased out property. It is the operational and maintenance expenses paid out by tenants to the landlord to maintain common areas. These are spaces used for or benefited by all tenants including hallways, elevators, parking lots, lobbies, public bathrooms in a complex.

At Masters FMS we help maintain these areas and also ensure continuous supply and maintenance of air conditioning, DG sets, power and water. In some cases our mandate also involves collection of dues from members, maintaining tenant accounts, collection of landlord's administrative fees, technical services, facade cleaning and landscaping, janitorial services, pest control and insurance.

Temp Staffing Solutions

Masters FMS helps identify and recruit temporary staff to client organizations. These include skilled and non skilled manpower. Our roles include sourcing and screening, on boarding, orientation, payroll processing statutory compliance management.



Why Masters FMS?

- **Trained Teams**

15 years of working experience in the FMS sector. 3 years of running our own successful FMS company, Over 400 staff on pay roll. Multiple city existence in India. Strong technical team and skilled culinary staff on board too.

- **ISO & Oshas Certified**

- **Employee Backup or Relievers**

A team of 5-6 relievers, always present at our Corporate office on daily basis to substitute absent employees.

- **Salary Payment**

Salaries are paid to the employees on or before 7th of every month through their ICICI Bank Account. Bonus is paid to the employees before Diwali every year through their ICICI Bank Account.

- **Attrition Level**

Our employee attrition rate is below 5 % as compared to 15% attrition rate of the industry.

- **Training & Development**

On site job training to our employees regularly. Training is imparted on various skill sets such as etiquettes & behaviour, personal grooming, use of chemicals & machines, client coordination.

- **Audit & Legal Compliances**

100 % legal compliances so that our clients do not face any legal issues.

We advise our clients to audit our books & payments on a quarterly basis.

- We believe in healthy relationship with our associates .
- Our ground staff are the most important people in our company, so we think about them and our clients as our number one priority.
- Socially responsible, use eco-friendly chemical agents for cleaning & pest control.
- Monthly evaluation of our services from client. Changes implemented based on client feedback.

Management Team



Ms Rajshri Bhujbal

- Hotel Management graduate.
- Previous work experience includes tenures in 5 hotels in Mumbai for 5 yrs. (Taj President, Intercontinental, The Grand, The Lalit).
- Facility industry experience - as employee-15 years
- Business experience - 3 years
- Skilled in Strategic Interventions, Business Development, Marketing and Networking



Mr Avdhut Patil

- Graduate in commerce.
- Industrial Catering Experience (as employee)-10 years in Mumbai at Taj SHRM, RKHS, ICICI Bank amongst others.
- Facility Management experience (as employee)-12 years Business experience - 3 years.
- Skilled in - Man Management, Training, Accounting and Finance, Disaster Management, interested in Finance Management.



Mr Uttam Patil

- Graduate in commerce. Over 20 years experience in Hospitality industry as employee.
- Worked in Osho Asharam as Facility Manager and with Sodexo, DTSS & PSPS, a cumulative experience of 17 years.
- Areas of expertise - Daily operations, Man Management, Internal Audit, Staff Training, HR Compliance & Staff Grievances, Site Documentation, Site Staff Reporting.

Testimonials



I would thank you for the services from your organization offered to us. I would appreciate the way you do business and your services are perfect and your staff is well mannered. You have dealt with the situations well in tough conditions and we appreciate your leadership skills in managing the situation. I would admit that it is very difficult to find high standards of genuineness and reliability in the today's business world. Anyway I just wanted to let you all know that I really appreciate your hard work and dedication. When I walk the office floor each morning, I take note of the well maintained office premises and beauty of the efforts that are put in behind making it happen, really compliments the time and money put in by Ensono. I know the appearance of our office premises doesn't just happen. It is the result of hard work throughout the year by your dedicated employees in Facilities Management."



Raykesh Verma
Facility Manager, Ensono

Our Associates

REAL ESTATE


















MANUFACTURING & HEALTHCARE






IT COMPANIES, CO WORKING SPACES, HOSPITALITY



CORPORATE OFFICES









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A Corporate Facility Management Company

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Integrated Facility Management & Catering Services